



South Florida Softball Cricket League

(Revised 2014, 2018)

CONSTITUTION

This constitution is the document under which the day-to-day operations of Softball Cricket in South Florida Softball Cricket League will be conducted. A copy of this document will be provided to all members and it shall also be published on the league official website.

The Playing Guidelines shall be the only document that will be used to address all matters, circumstances or conditions that may arise now and in the future in the South Florida Softball Cricket League.

The Disciplinary Guidelines shall be the only document used for reference by the Disciplinary Committee when handing out penalties for any infractions.

Article 1: Definition Of Terms Used In The Constitution

SFSCCL:	South Florida Softball Cricket League
Quorum:	Fifty-one percent (51%) of South Florida Softball Cricket League Voting Membership.
Executive Committee:	The officers elected at the AGM meaning the President, Vice President, Secretary, Treasurer and Assistant Secretary / Treasurer.
Members:	Clubs that have completed the registration process with South Florida Softball Cricket league. Each member has one vote.
Active Members:	Members that are in good standing with South Florida Softball Cricket league. Meaning members that is not indebted or is in breach of the constitution.
Suspended Members:	Members that are not in good standing with South Florida Softball Cricket league. Meaning members that are either indebted or is in breach of the constitution. Suspended Members does not have voting rights

Associate Members:	Registered Players of all clubs are associates members of South Florida Softball Cricket league. Associates Members does not have voting rights.
Honorary Members	Are special members that are recommended to South Florida Softball Cricket league by its members and received fifty-one percent (51%) of South Florida Softball Cricket League Membership vote at an AGM. Honorary Members does not have voting rights.
Discipline Committee	A five (5) member body elected at the AGM to address any constitutional or playing guidelines infraction.

Article 2: Name and Type Of The Organization

This non-profit organization shall be known as the South Florida Softball Cricket League, hereinafter referred to as SFSCCL.

Article 2.1: Organization Main Address

The Organization principal address shall be that of the current Executive Board President's address.

Article 2.2: Organization Fiscal year

The fiscal year of this Organization is January 1st to December 31st.

Article 2.3: Organization Official Colors

The official color of the Organization shall be Green and Yellow

Article 2.4: Organization Motto

The organization motto is "Promoting Softball Cricket To A Higher Level".

Article 2.5: Organization Objectives

- a. To foster the game of Softball Cricket in the South Florida area.
- b. Establish relevant policies and procedures to ensure the game is played in a disciplined environment and maintaining fairness.
- c. To buy, sell, supply and deal in all kinds of apparatus and all kinds of provisions, liquid and solid, required or used by members of SFSCCL to carry out its objectives.
- d. To hire and employ all classes of persons whose services may be deemed necessary for the purposes of the SFSCCL.
- e. To host and participate in international cricket tournaments.

Article 3.0: Organization Autonomy

This Organization shall be autonomous in its governance of the SFSCCL in that it independently shall determine and control all matters central to such governance, shall not delegate such determination and control and shall be free from outside restraint. This provision shall not be construed as preventing the League from contracting with third parties for administrative assistance and support, in connection with its purpose and powers.

Article 4.0: Organization Memberships

There shall be three (3) types of SFSCCL membership

1. Clubs
2. Players
3. Honorary Members

Article 4.0.1: Club

Membership is open to all Softball Cricket Club or Organization that participate in Softball Cricket in South Florida.

- a. Membership application process must be completed and accepted by a majority of current executives' body prior to becoming a Member of the SFSCCL.
- b. Clubs are required to pay their registration fees and any other fees set out by the executive body before the beginning of the new season.
- c. Clubs has one (1) vote in matters relevant to the SFSCCL at Special Meeting, General Meetings or Annual General Meeting.
- d. Clubs that are not in good standing with SFSCCL will not be allowed to participate in SFSCCL sponsored activities.
- e. Clubs are governed by SFSCCL Constitution and playing guidelines. Any infraction will be considered an incident and the Clubs will be referred to the Discipline Community for a hearing.
- f. Clubs may pay an annual membership fee or per Season fee to maintain active status.

Article 4.0.2: Players

Players are individuals who are registered as players by Clubs

- a. Players must be associated with a Club to be in active status.
- b. Players may not be associated with more than one Club in any given season
- c. Players are allowed one transfer per calendar year.
- d. Players will be granted a unique ID number at the end of their registration process.

- e. Players are not required to pay any registration or membership fees to SFSCCL.
- f. Players do not have any voting rights.
- g. Players are governed by SFSCCL playing guidelines. Any infractions of these playing guidelines by a Players will be considered an incident and the Players will be referred to the Discipline Community for a disciplinary hearing.

Article 4.0.3: Honorary Members Registration Process

Members can recommend individuals to South Florida Softball Cricket league for Honorary Membership.

- a. Recommend individuals must complete a registration form and received fifty-one percent (51%) of South Florida Softball Cricket League Membership vote at a GM prior to becoming an Honorary Member of SFSCCL.
- b. Honorary Members are not required to pay any registration or membership fees
- c. Honorary Members does not have voting rights.
- d. Honorary Members is lifetime members
- e. Honorary Members are governing by the SFSCCL constitution.
- f. Honorary Members may have their membership withdraw or suspended if they commit any infraction of SFSCCL constitution.

Article 4.0.4: - Membership Suspension

Any member may be suspended from the league until the next General Meeting by vote of the League Officers. Expulsion from the League requires the approval of voting members at General Meeting. The SFSCCL reserves the right to deny membership of any applicant for just cause.

Article 5: - Officers

Officers of the League shall be President, Vice President, Secretary and Treasurer.

Article 6: - Duties of Officers

(a) The President

The President shall preside at all meetings when present. In the event of a voting tie, the President shall cast a deciding vote. The President shall be a co-signer of all checks. The President shall rule on what are reimbursable expenses for members performing League duties. The President shall represent the League at any meetings at which League business may be discussed. The President shall coordinate all matters concerned with entertainment, sponsorship and publicity. In the event of prolonged absence the President shall make provision for delegating all responsibilities.

(b) The Vice-President

The Vice-President shall deputize for the President when absent. The Vice-President shall be responsible for coordinating all liaisons with other cricket clubs and leagues. In case the Vice-President is deputizing for the President, the Vice-President may transfer this responsibility to any other Management Committee member, at his discretion.

(c) The Secretary

The Secretary shall keep all records of the League (including Playing Records), attend to all correspondence and keep the minutes of all meetings. The Secretary shall provide a monthly League summary of activity to as requested by clubs or media outlet. The Secretary shall be responsible for circulating relevant League information and notices of League events and other activities to all members. The Secretary shall be responsible for completing the fixture list and confirming and amending it as necessary as the season progresses. The Secretary shall distribute to all clubs the names, addresses and telephone numbers of all Member Presidents, Captains, and Vice-Captains and Secretaries. The Secretary shall keep this list up-to-date. The Secretary shall be responsible for collecting scorecards from all teams, resolving any discrepancies in the scorecards, and publishing the scorecards on the SFSCCL website in a timely manner. The Secretary shall report directly to the President.

(d) The Treasurer

The Treasurer shall have charge of the finances of the League and shall report their condition on request of the President. The treasurer shall collect all moneys, and deposit them in a bank in the name of the League. The Treasurer shall approve all purchases. The accounts of the Treasurer shall be submitted annually for audit to two members appointed by the President. The fiscal year shall end December 31st of each year. All payments and disbursements are to be made by check, signed by the Treasurer and the President. The signatures of the President, Treasurer and one other EB member to act in his/her absence, shall be registered with the bank for withdrawal of funds. The treasurer shall also be responsible for preparing a budget to be presented to the Clubs at the Annual General Meeting.

In addition to the above, the Treasurer: Must have the ability to maintain the transaction register of a checking/savings account, reconcile monthly bank statements, prepare budgets and provide reports pertinent to the management and reporting of the financial affairs of the SFSCCL.

(e) Assistant Secretary / Treasurer

The Assistant Secretary/Treasurer will assume the duties of the Secretary or the Treasurer in his/her absence. The Assistant Secretary will at all-time assist the Secretary or the Treasurer as requested.

Article 7: - Election of officers

(a) Eligibility

1. Must be at least twenty-one (21) years of age.
2. Must be knowledgeable of operating a non-profit organization.
3. Must be knowledgeable of the SFSCCL Constitution and the Laws and Rules of Softball Cricket.
4. Shall have competent speaking and writing skills and shall be computer literate in commonly used word processing and spreadsheet applications and be able to use the internet.
5. Must reside in South Florida.
6. Must have the ability to communicate by telephone, email, text message.
7. Must not have been subject to any disciplinary action within the past three (3) years.
8. Must be willing and able to spend time on matters relevant to the operations of the SFSCCL
9. Weeks before the AGM, interested candidates must submit their names and the office they wish to run for.

10. No Executive Member that caused the SFSCCL harm or caused the League to be divided will be able to serve in any such capacity for at least three years.

(b) Procedure

After all candidates have been proposed and seconded, each candidate must answer such questions as asked by Members. Once all questions and responses are complete, the election shall be held by secret ballot. The votes shall be written down on paper and passed to the two Election Officers nominated at that meeting. In the election for each position, the candidate receiving the largest number of votes shall be elected to office. There should be a run-off in the event of a tie until a result is achieved.

(c) Term of office

Officers shall serve for a term of **TWO** years, unless they are removed from office by a vote at a General Meeting. Officers so removed shall be replaced for the balance of their term by election at the meeting at which they are removed from office. Offices vacated by other means, such as death, resignation, prolonged absence shall be filled on an acting basis until the next General Meeting by a vote of the EB.

Article 8: - Order of business at AGM

The following shall be the order of business at all General Meetings unless transposed by motion made and carried:

1. Determination of quorum
2. Minutes of previous meeting
3. Matters arising from the minutes
4. Reports of officers
5. Resignation of Current Officers
6. Election of officers nominated
7. Unfinished business
8. New business
9. Adjournment

Article 9: - Organization Meetings

Article 9.1- Annual General Meeting

The Annual General Meeting of the League shall be held between seasons, not later than November 30th. The Secretary shall circulate notification of a General Meeting and the agenda, together with minutes of the last meeting, shall be circulated to all members by the Secretary, at least two weeks prior to the meeting. Only members in active status shall count towards the quorum and have a vote. The venue, date and time shall be fixed by the Executive Board.

Quorum Rule:

- At least 51% of active members in the league are represented

Article 9.2 - General Meetings

A General Meeting of the League will be held at the end of each season and before the new season starts.

A General Meeting of the League may be requested by one or more voting members by application in writing to the Secretary. The calling of a General Meeting in response to such a request is subject to the approval of the Executive Board, except that the Executive Board must call a General Meeting if requested by 51% of active members. A General Meeting held at the request of members shall be held within four weeks of the receipt by the Secretary of such a request. The venue, date and time shall be fixed by the Executive Board.

Article 9.3 - Executive Meetings

The Executive Board shall in principle meet during the four week period immediately prior to each League General Meeting and the first week of each month from April through October, if requested to do so by any member of this Board. Failing such request, the Secretary shall consult with the President to determine the need for a meeting. The Secretary is responsible for notifying the other members of the Board if a meeting is to be held. A quorum shall be three. Meetings may be conducted by phone/video conference. The venue, date and time shall be fixed by the Executive Board.

Article 10: – Committees

Committees shall exist solely for the duties that they have been created to carry out. They shall be for both a permanent or temporary basis. No teams shall have more than one member on any committee.

Article 10.1: Sub-committee

The Committee may at its discretion, appoint any sub-committees to deal with specific areas of the League's business.

Article 11: – Disciplinary Committee

The Disciplinary Committee shall consist of five (5) Club representatives of which one will be the chairman. The Disciplinary Committee will be selected by Executive Board at the conclusion of the AGM. The Disciplinary Committee reports directly to the League President.

The Disciplinary Committee shall at no time operate as an independent entity within the league. All Disciplinary Committee recommendation must fall within the approved disciplinary guidelines.

The Disciplinary Committee recommendation is not final until it is approved by the league President. The Executive Board should at no time edit the recommendation to change its meaning without consulting the chairman of the Disciplinary Committee.

Clubs may not have more than one representative on the Disciplinary Committee. Disciplinary Committee findings should never be published on the League website. A Club or Player status may be changed on the league website if they are suspended by the Disciplinary Committee.

Article 11.1: – Eligibility For The Disciplinary Committee

1. Be at least twenty-one (21) years of age.
2. Club and Club representative must be in good standing with the league.
3. Knowledgeable of the SFSCCL Constitution and the current playing guidelines.
4. Shall have competent speaking and writing skills and shall be computer literate
5. Reside in South Florida.
6. Have the ability to communicate by telephone, email, text message.
7. Be willing and able to spend time on matters relevant to the Disciplinary Committee.

Article 11.2: – Disciplinary Committee Duties

The Disciplinary Committee must select one of its members to serve as the Disciplinary Committee Chairman.

1. Adjudicate all verified complaints and protests according to the disciplinary guidelines.
2. Forward complete findings and recommendation to the President via the league official email.
3. Keep all findings confidential until affected Club and /or Player (s) is notified by the league secretary.
4. Adjudicate cases in a timely manner.

Article 11.3: – Disciplinary Guidelines

The disciplinary guidelines will list all major infraction type and their penalties. The disciplinary guidelines must be approved by a majority of active clubs.

Article 12: – Selection Committee

Shall consist of the Executive Board members and the League's Statistician.

Article 13:- Amendments

Article 13.1 Constitutional Change

Any amendment to the Constitution must be submitted to a General Meeting of the League. Members wishing to make a proposal must submit it to the League Secretary at least three weeks before the General Meeting at which they are to be discussed. The Secretary shall distribute the wording of any proposed change, in writing, to all active members at least two weeks prior to the General Meeting at which it is to be discussed. At the General Meeting, the proposed amendment shall be read by the Secretary, and voting members present may propose amendments to the proposal at this time. The proposal, with any amendments shall become part of the Constitution, if approved by at least two-thirds of the voting members present and their proxies, at end of that meeting. Once voted in, the Secretary shall read the final version of the proposal, as it will appear in the Constitution.

For certain complex issues, it is sometimes not possible to understand the full implication of implementing it, until such issues are further investigated by a separate committee, and the consequences are completely understood. In such cases, the issues in question presented for voting at a General Meeting can be deferred to the League Executive Board for investigation and subsequent approval or rejection. The decision to defer the issue to the League Executive Board shall be decided by a vote at a General Meeting.

Article 13.2 :- Playing Guidelines Changes

Active Members wishing to make a proposal must submit it to the League Secretary at least three weeks before the new season starts to allowed time for discussion. The Secretary shall distribute the wording of any proposed change, in writing, to all active members at least 7 days in advance of any required vote.

Voting on playing guidelines change may be done at the AGM, GM or electronically (email) at the discretion of the Executive Board), All electronic voting record must be kept.

Article 13.2 :- Disciplinary Guidelines Changes

Active Members wishing to make a proposal must submit it to the League Secretary at least three weeks before the new season starts to allowed time for discussion. The Secretary shall distribute the wording of any proposed change, in writing, to all active members at least 7 days in advance of any required vote.

Voting on disciplinary guidelines change may be done at the AGM, GM or electronically (email) at the discretion of the Executive Board), All electronic voting record must be kept.

Article 14: – Limitation of Liability

1. The Executive Body shall not be liable for any injury caused or inflicted on anyone during any activity sponsored by SFSCCL. Likewise, no member of the SFSCCL shall be liable for acts of the organization.
2. The Executive Body may enter into contracts and employ legal and other services necessary in achieving the organization aims.
3. The Executive Body cannot have any business dealings with the SFSCCL without first disclosing such dealings to the membership. The Executive Body has the authority to approve or disapprove such business transactions.

Article 14.1: Seclusion of the Organization

1. Members' activities that distinctly seclude the Organization are strictly prohibited. These activities include entertaining teams of the Organization or other Organizations.
2. The Organization shall not be held in anyway accountable for the outcome of those events.

Article 15:- Dissolution

In the event of dissolution of the League, any residual funds shall be donated to a charity selected by the Executive Board subject to approval at a General Meeting.